

Marie's Catering Policies

GENERAL POLICIES

- ▶ All Orders should be Placed During our Office Hours of Monday through Friday between 9:00 a.m. and 5:00 p.m.
- ▶ \$200.00 Minimum Order (excluding tax) is Required for All Delivery or Pick Up Orders.
- ▶ Delivery Fee and Fuel Charge Will Apply to All Orders. Please allow a 15-minute window on all deliveries.
- ▶ Minimum Guest Count is Due When You Place an Order.
- ▶ Final Guest Count is Due at Least 3 Days Before Your Event.
- ▶ Next Day Orders are Subject to a "Priority" Service Fee of \$100.00

DEPOSIT/ PAYMENT POLICY

- ▶ 1/3 Deposit Due to Secure Your Date
- ▶ Final Payment is Due Upon Delivery
- ▶ Deposit and Final Payment Methods by Cash or Check Only
- ▶ Corporate Payment Options Available

CANCELLATION POLICY

- ▶ 1-Day Cancellation Notice—100% of Food Balance Due
- ▶ 2-Day Cancellation Notice—50% of Food Balance Due
- ▶ 3-Days or More Cancellation Notice—Credit will be Applied Towards Your Next Order

CUSTOMIZED MENUS AVAILABLE

Please Call Our Event Coordinators with Any Questions

Marie's Catering (located inside Ashton Place Banquet Hall)
341 75th Street, Willowbrook, IL 60527
Office: 630.655.3337 Fax: 630.655.2754
www.mariescatering.com

Office Hours Monday through Friday 9:00 a.m.–5:00 p.m.



CATERING

\$200 Minimum Order (excluding tax) is Required for All Orders

Office Hours Monday through Friday
9:00 a.m.–5:00 p.m.